



# Director of Family Ministries

First United Methodist Church  
Blair Nebraska

## JOB DESCRIPTION

### Position Summary

Responsible for directing and coordinating a comprehensive and expanding ministry for children, youth, and their families.

### Responsibilities

1. Provide leadership for the Family Ministry Team.
2. Advocate for children and youth as they grow in their knowledge and walk with Christ.
3. Resource parents and create the process for developing volunteers who are committed to shepherding children, youth and their families.
4. Coordinate Volunteers for preschool to 5<sup>th</sup> grade Sunday School, 6<sup>th</sup> grade to 12<sup>th</sup> grade Sunday School, Wednesday Evening Faith Formation Classes such as Kingdom Kids and Youth Group.
5. Select curriculum with Family Ministry Team.
6. Engage children, youth and families in worship.
7. Provide leadership and vision in overall ministry planning, organizing, implementing, and evaluating.
8. Serve as bridge between other ministries such as NOW Team, Worship Committee, and Hospitality Team, to offer meaningful ways for spiritual growth and develop a relationship with God and one another.
9. Develop a spirit of mentoring of older members to younger members.
10. Manage/create effective communication avenues to reach targeted population (digital, social networks, media)
11. Is Safe Gatherings Certified and oversees the Safe Gatherings policy relative to children, youth, and families.
12. Ensure that background checks are completed and on file for all volunteers with children and youth.
13. Oversee the rooms/areas where children and youth gather and learn.
14. Advocate for and manage budgeted funding to support family ministry programs
15. The Director of Family Ministries will also maintain relationships with parents, other adults, the Pastor, and staff, as they play an important role in the discipleship and mentoring children and youth.
16. Oversees other family ministries such as VBS, Mission Trips both local & national, community outreach, etc...

**Meetings:** Attends regular Staff Meeting as well as Family Ministry Team meetings, and Church Council

**Hours:** Estimated 15 to 20 hours weekly / salaried.

**Accountability:** The Director of Family Ministries shall be accountable to the Lead Pastor and SPRC and will accept guidance from the Pastor and Staff Parish Relations Committee (SPRC)